Making a one-time online payment

You can make one-time online payments through the Banner application please be sure you have your student Email and 12-digit password for proper log in.

- 1. <u>www.drakestate.edu</u>
- 2. Click on My Drake Experience
- 3. From here you will be prompted to log on with your <u>A#@alabama.edu</u> (your drake state student email) the email will be the first cell on the left and the next cell on the right will be your 12-digit password that was set up when you accepted the invitation to alabama.edu via personal email at the beginning of the semester.

*If you don't have this info please contact 256-539-8161 and follow prompting for the IT dept. Let them know you need to set up an Alabama.edu account.

- 4. After successfully logging in click on student links if on a cellular device or look for the student links tile if on a desktop computer-Click on Pay tuition/fees (TouchNET)
- Complete or enroll in 2 step verification ***Very important to protect your account from fraud
- 6. After your account is verified click on "Make a payment" select the term you wish to pay and proceed with entering your credit or debit card information.